

# Cooperative Education

Cooperative Education is a structured educational strategy integrating classroom studies with learning through productive work experience in a field related to a student's academic or career goals. It provides progressive experiences in integrating theory and practice. Co-op is a partnership among students, educational institutions, and employers with specified responsibilities for each party.

Calhoun Community College's Cooperative Education Program affords students the opportunity to acquire on-the-job experience before graduation by combining studies at Calhoun with a related work experience. This Program allows the student to work part-time (a minimum of 20 hours per week) in a job directly related to his/her academic major while attending school on a full-or part-time basis.

## How do I become a Co-Op student?

Interested students should complete the online co-op application.

Upon receiving your complete application, the Career Services department will review your application and ensure that you meet the minimum requirements. You will then be added to the applicant pool and your application will be submitted to co-op postings for which you are a match. Completing the co-op application does not guarantee that you will be placed into a co-op.

Once a co-op has been secured for the student, the student will be registered by Career Services for the appropriate co-op course.

## Eligible Degree Programs

Co-op is currently offered to all degree-seeking students enrolled in AS or AAS programs.

## Minimum Requirements

The minimum entry requirements to be placed into the co-op applicant pool are as follows:

- Minimum 2.5 GPA
- Be at least 18 years of age (exemptions may be made for dual enrollment students)
- Currently enrolled in a degree seeking program at Calhoun
- Be eligible for employment in the United States
- Have completed required coursework outlined in Co-Op guidelines

## Application Process

Please visit [www.calhoun.edu/CoopApp](http://www.calhoun.edu/CoopApp) to complete the co-op application process.

You will be asked to provide:

- Personal information, such as your name and A#
- A current résumé
- An online transcript release