

# Adult Education

The Adult Education program offers adults the opportunity to prepare employment through several different programs. All Adult Education offerings are **FREE** to residents of our service area. In person and distance learning options are available for most of our Adult Education offerings. Please note, students must meet the minimum technology requirements to participate in distant learning.

Contact the Adult Education office at 256-306-2830 in Decatur or 256-890-4793 in Huntsville for additional information or visit our website: [calhoun.edu/adult-education/](http://calhoun.edu/adult-education/)

## High School Equivalency Options - GED® Test

Calhoun Community College's Adult Education **FREE** GED® program offers students the opportunity to earn a GED® through online or in person learning. Our primary mission is to provide a reliable process for certifying that adults possess the major and lasting outcomes of a traditional high school education. Students work toward passing the four sections of the GED®:

- Reasoning Through Language Arts
- Mathematical Reasoning
- Science
- Social Studies

For more information on the GED® Test visit [ged.com](http://ged.com). To learn more about our program, or to enroll, visit our website: [Calhoun.edu/adult-education/](http://Calhoun.edu/adult-education/)

## Non-Traditional High School Diploma Option Program (HSDO)

The Non-Traditional High School Diploma Option Program (HSDO) may be a good option for the student who completed all 24 credits required to graduate but failed to pass the high school graduation exam. Or the student who completed at least 10 credits of the 24 credits needed for high school completion.

Find out if our **FREE** HSDO program is right for you, visit our website:

[Calhoun.edu/adult-education/non-traditional-high-school-diploma-option-program/](http://Calhoun.edu/adult-education/non-traditional-high-school-diploma-option-program/)

## Manufacturing Skill Standards Council (MSSC)

The Manufacturing Skill Standards Council (MSSC) is the nation's leading industry-led training, assessment and certification organization focused on the core technical competencies needed by the nation's frontline production and material handling workers.

The MSSC CPT Manufacturing Certification is designed for those looking to develop foundational knowledge of manufacturing processes and production, safety, maintenance awareness, and lean manufacturing principles. Participants will have the opportunity to test for the nationally recognized Manufacturing Skills Standards Council Certified Production Technician (CPT). Participants can also participate in the Ready to Work program and Work Keys.

The MSSC Program at Calhoun Community College Adult Education Program allows the student to require several important certifications allowing the student to improve their opportunities for skilled employments. Our MSSC certifications include:

- **MSSC - CPT (Manufacturing Skills Standards Council) - Certified Production Technician** - designed for those looking to develop foundational knowledge of manufacturing processes and production. The CPT is a nationally recognized certification.
- **MSSC-CLT - Certified Logistics Technician** - industry-led program that prepares individuals for front-line material handling and supply chain logistics in fulfillment centers, warehouses, distribution centers, and factories. The CLT is a nationally recognized certification.
- **MANUFACTURING PRE-APPRENTICE** - a blend of CPT and RTW courses that provides the knowledge for success in the Calhoun Advanced Manufacturing Program. The student completes the pre-apprenticeship with a CPT, Alabama Certified Worker, and the ACT National Career Readiness Certificate.

To enroll in our **FREE** MSSC classes and begin your journey to better employment, visit our websites:

- [Calhoun.edu/adult-education/certified-logistics-technician/](http://Calhoun.edu/adult-education/certified-logistics-technician/)
- [Calhoun.edu/adult-education/alabama-advanced-manufacturing-certification/](http://Calhoun.edu/adult-education/alabama-advanced-manufacturing-certification/)

## Ready to Work

Alabama's Ready to Work (RTW) program provides trainees the entry-level skills required for employment with most businesses and industries in Alabama. We are AIDT certified to teach Ready to Work, the employability curriculum preferred by the Region 1 Workforce Development Board. The training curriculum is set to standards cited by business and industry employers throughout the state, and the skills cited in the U.S. Department of Labor's Secretary's Commission on Achieving Necessary Skills (SCANS) Reports.

Successful completion results in the award of an Alabama Career Readiness Certificate (CRC). Completion requires attainment of a minimum WorkKeys Assessment Level 3 on Applied Mathematics, Reading for Information, and Locating Information.

Step Out, Take the Leap! Ready to Work will help further your goals. Whether you want to obtain employment, enroll in technical training, or advance into college we will help you meet your goals! The Department of Postsecondary Education will provide one tuition **FREE** college course (up to four credit hours) for students who successfully complete the Ready to Work program.

You may find out additional information about the Ready to Work Program or enroll by visiting our website: [Calhoun.edu/adult-education/ready-to-work/](http://Calhoun.edu/adult-education/ready-to-work/)

## ACT Prep for Professionals

ACT Prep for Professionals is for non-traditional students who wish to further their education in Health Sciences or other professional fields that require a high ACT score. Certified instructors who are skilled in ACT test taking techniques will administer the TABE assessment to determine the foundation knowledge the student requires to raise their ACT score. Classes are available on the Huntsville and Decatur Calhoun Campus in the Adult Education Services Department.

For more information on our **FREE** ACT Prep for Professionals, or to enroll, visit our website at [Calhoun.edu/adult-education/act-prep-for-professionals/](http://Calhoun.edu/adult-education/act-prep-for-professionals/)

## Armed Services Vocational Aptitude Battery (ASVAB)

ASVAB Test Preparation is important to getting the assignment you want with the U.S. Military. The Higher your score, the more opportunity you have. Come to our **FREE** ASVAB test preparation classes in the Adult Education Services Center on either campus.

Find out more about our ASVAB preparation at our website: [Calhoun.edu/adult-education/asvab/](http://Calhoun.edu/adult-education/asvab/)

## Adult Education Bridge Program

The Bridge Program was designed with first time college students in mind. Bridge classes allow students to remediate or “refresh” in Math (MTH 098) and Language (ENR 094) skills and prepare for future credit-bearing classes. Bridge classes are “refresher” courses that move at an accelerated pace.

More information on our **FREE** Adult Education Bridge Program may be found at our website: [Calhoun.edu/adult-education/adult-education-bridge-program/](http://Calhoun.edu/adult-education/adult-education-bridge-program/)

## Digital Literacy and Microsoft Office Basic Classes

Calhoun Community College Adult Education offers a **FREE** Digital Literacy class in both the Decatur and Huntsville areas. The class covers computer basics, Internet basics, Windows 10, and the basic principles of Microsoft Word, Excel, PowerPoint, and Outlook. This is an entry-level computer class.

Sign up for our digital literacy class or get additional information by visiting our website: [Calhoun.edu/adult-education/computer-basics-and-microsoft-office-basics-class/](http://Calhoun.edu/adult-education/computer-basics-and-microsoft-office-basics-class/)

## English as a Second Language

Calhoun Community College’s Adult Education Department offers a **FREE** English as a Second Language Program (ESL). Our English Language Acquisition program provides instruction in reading, writing, speaking, and listening in English at every level. Our program is based on the expertise and recommendations of the leading professionals in the field of English education in order to prepare students for college and careers.

You will find additional information at our website:

[Calhoun.edu/adult-education/english-as-a-second-language/](http://Calhoun.edu/adult-education/english-as-a-second-language/)

## GED4Me!

Not sure if the GED® is for you? You can see for **FREE!** Take your GED® Practice with no classroom attendance required! For a limited time, if you pass all four sections of the GED® Ready practice test, Alabama Adult Education will PAY for you to attempt the official GED® Exam!

The GED® is accepted by **over 97%** of colleges and employers in the United States. By getting your GED®, you increase your earning potential by an annual average of **over \$9,000!**

Find out if GED4Me is right for you by visiting our website: [Calhoun.edu/adult-education/see-4-free/](http://Calhoun.edu/adult-education/see-4-free/)