

Notice of Available Accommodations for Students, Employees, and Applicants with Disabilities.

Students who are requesting academic adjustments and modifications for the first time at the College must submit a completed Request for Services packet to the Student Disability Services/ADA Office. **Continuing students must complete a Semester Request for ADA Services form each semester.** A student who has not been enrolled for two consecutive terms or more must contact the office. **All forms are available in the office or online at [here](#).**

Students with questions, concerns, or complaints should contact Calhoun Community College's ADA Compliance Coordinator, whose name, address, e-mail, and phone number are shown below:

Dr. Brandon Brown
Director of Student Disability Services/ADA
Chasteen Student Services Center, Room 220
P.O. Box 2216
Decatur, Alabama 35609-2216
brandon.brown2@calhoun.edu
Office Hours: 7:45 a.m. - 5:15 p.m., Monday - Thursday
7:45 a.m.-11:45 a.m., Friday

Employees and applicants with questions, concerns, or complaints should contact Calhoun Community College's Human Resources Director, whose name, address, e-mail, and phone number are shown below:

Ms. Kim Gaines
Director of Human Resources and Payroll
MSA, Room 360
P.O. Box 2216
Decatur, Alabama 35609-2216
kim.gaines@calhoun.edu
Phone: (256) 306-2591
Fax Number: 256-306-2874

Animals on Campus

Service animals are permitted on the college campus and in its facilities. A service animal means any guide dog, signal dog, or other animal individually trained to do work or perform tasks for the benefit of an individual with a disability, including, but not limited to, guiding individuals with impaired vision, alerting individuals with impaired hearing, providing minimal rescue or protection work, pulling a wheelchair, fetching dropped items or providing assistance with balance and stability. To be permitted on campus, a service animal must be specifically trained to perform a service function. The crime deterrent effects of an animal's presence and the provision of emotional support, well-being, comfort, or companionship do not constitute work or tasks for the purposes of this definition.

Please contact the Office of Student Disability Services/ADA at (256)-306-2630 with questions.